



MIDCOAST REGIONAL REDEVELOPMENT AUTHORITY

Meeting Minutes

March 20, 2012

Present: John Moncure (Chair), Donald Hudson (Vice Chair), Rita Armstrong (Treasurer), Steve Weems (Secretary), Daniel Daggett, Sally DelGreco, John Dorrer, George Gervais, John Shattuck, and Lois Skillings

Excused: Sande Updegraph

Staff: Steven Levesque, Jeffrey Jordan, Marty McMahon, Tom Brubaker, Josh Breau, Stacy Revels, and Kathy Paradis

Location: Topsham Town Hall Meeting Room

Time: 4:00 pm

Welcome & Introductions. Chair John Moncure welcomed the Board and attendees and invited them to introduce themselves.

Host Community Comment. Rich Roedner welcomed the Board to Topsham on behalf of the Topsham's Board of Selectmen and residents. He thanked MRRA for its roving board meetings to the various communities affected by the base closure. Rich said Topsham staff has been working closely with MRRA staff on the SAD #75 property at the Topsham Commerce Park (former NASB Annex) and on the property development plan for the Park.

Minutes of January 17, 2012. Steve Weems made a motion to approve the Board minutes of January 17, 2012, which was seconded by Lois Skillings. The vote was unanimous of the Board members present.

Executive Director's Report.

Federal Update.

Property Conveyances: Executive Director Steve Levesque said that last week the Navy deeded to MRRA an additional 331 acres of property, consisting of 219 acres in the airport property, and 112 acres in the

economic development conveyance (EDC) property. He recapped that the Navy has conveyed approximately 1,270 acres of land at Brunswick Landing and 46 acres at Topsham Commerce Park, totaling approximately 1,316 acres of the 2,000 +/- acres we are slated to receive. In April, MRRA expects another 206 acres of EDC property.

SMCC has also received a conveyance of six buildings and 20 acres. Additional Public Benefit Conveyances (PBCs) are scheduled for the Town of Brunswick (1,100 +/- acres and one building), Bowdoin College (175 +/- acres), and Family Focus (two buildings).

Steve noted that the remaining properties at the former NASB and Topsham Annex will be conveyed once appropriate environmental clearances are obtained.

Steve said that with ownership comes a responsibility to maintain the buildings and infrastructure. He noted that there are proposed budget amendments later in the meeting to address some of the unanticipated costs of maintenance.

New Markets Tax Credit (NMTC) Program: Steve advised that in late February, MRRA staff was informed that MRRA was not selected to be an allocatee for the 2012 round of NMTC program. While disappointed, we understand that MRRA is a small geographic area compared to other applicants with much larger geographic areas. We are currently evaluating whether we will reapply. In the meantime, we have been working with several of the successful federal and State allocatees for future projects at Brunswick Landing.

Local Update.

Town Meeting Updates: Steve advised the Board that he has been providing redevelopment updates at several Town Council and Board of Selectmen's meetings. Several more are planned in the coming weeks. The community leaders are most appreciative and keenly interested in the MRRA's redevelopment efforts, especially with regard to Southern Maine Community College and Brunswick Executive Airport. Given the amount of enthusiasm, Steve said it may be a good idea to give redevelopment updates periodically to the various towns, in addition to his presentation for local organizations and businesses.

Town of Brunswick: We are waiting to hear from the State regarding approval of the boundaries for the Brunswick Landing and Brunswick Executive Airport TIFs. Staff has been working with the Town regarding the structure of the two TIFs. In addition, a subcommittee was formed consisting of MRRA Board members John Moncure and Steve Weems,

along with a couple of the members of the Brunswick Town Council to work on the matter.

Steve said that MRRA staff is also working with the Town and State regarding fire and safety code issues. MRRA has been approached many times to hold large events at Brunswick Landing; while the Navy did not have to meet state and local fire and safety codes, MRRA has to bring its buildings up to code. Steve said that at least seven events have been turned away because of code issues. The northern side of Hangar 5 is best suited for these large events. Since holding large events would generate significant revenue, these code issues are being worked through for a quick resolution.

BRAC 2005 Update – Association of Defense Communities (ADC). Steve advised that he and MRRA's Deputy Director, Jeffrey Jordan, attended the ADC Winter Forum in Miami last month. They had the opportunity to have several very good conversations with our local redevelopment authority (LRA) colleagues from around the country at ADC's Winter Forum. Steve said that this year he is chairing the LRA Director's Council, which took part in an exercise reviewing best practices, major accomplishments and ongoing challenges. While each base closure presents its own set of unique circumstances, there are also several similarities, particularly in the types of challenges we all face. Steve read a brief synopsis of the general consensus of the group about the 2005 BRAC round, which were presented to Dorothy Robyn, Deputy Under Secretary of Defense for installations and facilities:

Common Positive Experiences:

- OEA: The financial and technical support we receive from the Office of Economic Adjustment has been outstanding. They have been very responsive and flexible to the each of the LRAs unique circumstances.
- New EDC Law: The new EDC law, which was enacted by the combined leadership of our congressional delegation, has been heralded as a major "game changer" in the BRAC property conveyance process. This law change and reflective rules allowed the military services to be much more flexible in negotiating EDCs and turning over properties, and has enabled LRAs such as MRRA to get a much quicker start on the reuse efforts. Steve noted that this law amendment could not have happened without the support of the Maine delegation that was crucial in getting it drafted and enacted.

Common Challenges:

- Property Maintenance: Due to the length of the 2005 BRAC process (6 years) and the refocus of property sustainment funds and related deferred maintenance, a large number of buildings, when finally

conveyed to the LRAs, require significant investments to make them ready for reuse. We have clearly experienced this issue with several of the large buildings we have received. Steve said we are working hard with our Congressional Delegation in this regard, and that Deputy Under Secretary of Defense Robyn is also very concerned.

Caretaker Funds: Unlike previous BRAC rounds, 2005 base closure LRAs do not receive funding from the military services to support property maintenance and upkeep post transfer. This clearly places additional financial burdens on the LRAs and respective communities and states.

- **Environmental Investigation & Clean-up:** The military services have generally been slow in conducting the needed environmental investigations and coordinating clean-up so that property transfers and subsequent rapid reuse of the facilities can occur. However, with the exception of a frustratingly slow process in conducting the Historical Radiological Assessment of some key buildings, the Navy has been very expeditious in conducting their investigations and coordinating remediation activities at NASB.
- **No Coordinated Federal Support:** There is a general lack of coordinated effort on the part of non-DOD agencies (EDA, HUD, DOL, USRDA, Treasury, etc.) to support the redevelopment efforts of BRAC'd bases and their affected communities. ADC has suggested that a specific "set-aside" be established to support these efforts.

Lease/Jobs Review. Steve gave a review of current leases and jobs generated at Brunswick Landing, noting there are seventeen (17) leases on property MRRA either owns or licenses/leases from the Navy. In addition, the current job count for businesses in our facilities is 127.5, with a two-year projection of approximately 456 jobs. Steve indicated we currently have approximately 276,000 square feet leased out of the roughly 1.5 million that we will eventually own; however, once Mölnlycke is built, there will be 355,000 square feet leased out.

New MRRA Employee Introductions. Steve said he was pleased to introduce to the Board MRRA's newest employees: Steve introduced Stacy Revels, MRRA's new maintenance mechanic, who has been repairing our snow removal equipment. He worked at NASB before its closure, and most recently he worked for Goodall Landscaping. Steve introduced Josh Breau, MRRA's new assistant engineer. Josh formerly worked for Thayer for the last 12 years and worked on our mechanical systems for the last year. Lastly, Steve introduced Michael Russo, MRRA's new bookkeeper. Steve noted that Michael interned with MRRA a couple of summers ago and did a great job.

Committee Reports.

Executive Committee. The Executive Committee met February 7 and March 6, 2012.

Committee Chair John Moncure stated that Executive Director Steve Levesque covered much of what was discussed by the Executive Committee, except that the ADC conference in 2013 is expected to be held in Portland, Maine.

Finance Committee. The Finance Committee met on February 14 and March 14, 2012.

Finance Committee Chair Rita Armstrong advised that at the February 14 meeting, the Committee accepted January financials, which were found to be in good order, and reviewed updates to 2011 MRRA Special Revenue Fund and Airport budgets. There were changes made to the budgets due to higher than expected costs in utilities and building maintenance, which Executive Director Steve Levesque touched upon in his Director's Report. These were costs that occurred in November and December, but were invoiced in January and February.

Rita advised that in its March meeting, the Committee reviewed the final financials for the 2011 MRRA Special Revenue Fund, Brunswick Executive Airport and the Great State of Maine Air Show budgets because they were closed out at the end of February. The MRRA Special Revenue budget ended up with a surplus of a little over \$6,000, which is less than projected at the January MRRA Board meeting but still positive. The budget will still carry the unfunded accrual of compensated balances, but it is aligned with the original 2011 budget.

The Airport budget for 2011 ended the year with a deficit of a little over \$67,000, which was significantly less than the projected year end budget deficit of \$163,000. Dan Daggett inquired, and Rita noted that the boiler costs in hangar 5 took a chunk out of the budget since it costs about \$900 per day in fuel for the temporary kerosene boiler to heat the space and \$10,000 a month to rent a boiler, until a replacement boiler could be obtained. Rita echoed Steve Levesque's comments that as buildings are obtained there will be unexpected costs to maintain them. Rita also noted that the Great State of Maine Air Show Budget still shows a surplus balance of \$92,202, which is great.

Rita gave an overview to the Board regarding the following proposed Committee recommendations, noting that year 2011 was really a transitional year for the Finance Committee in understanding the properties and their true costs:

- A proposed utility budget for the tracking of revenues and expenditures related to the purchase and distribution of electricity and water services and collection of stormwater and sanitary sewer services for the six month period ending June 30, 2012. Rita noted that the utility costs at Brunswick Landing exceed the amount collected from MRRA's Tenants.
- Proposed amendments to the MRRA Special Revenue Budget and the Airport Budget to address the movement of utilities to its respective budget, as well as refining expected lease revenue numbers and addressing unexpected/unanticipated budget expenses.
- Proposed appropriation of funds from the anticipated sale of EDC property to Affordable Midcoast Housing for \$2,375,000 to support the one time shortfalls in both the budgets for MRRA Special Revenue Fund and the Brunswick Executive Airport, the establishment of a revolving loan fund for tenants for leasehold improvement up to \$50,000, the establishment of a capital reserve sinking fund and the balance to the land sale reserve account for the future appropriation or consideration by the Board.

Action Item: Rita Armstrong made a motion that the MRRA Board adopt the proposed FY2012 Utility Budgets, as recommended by the Finance Committee, which was seconded by Don Hudson. The vote was unanimous of the Committee members present.

Action Item: Rita Armstrong made a motion that the MRRA Board adopt the 2012 MRRA Special Revenue Budget Amendment, as recommended by the Finance Committee, which was seconded by John Shattuck. The vote was unanimous of the Board members present.

Action Item: Rita Armstrong made a motion that the MRRA Board of Trustees adopt the 2012 Brunswick Executive Airport Budget Amendment, as recommended by the Finance Committee, which was seconded by Don Hudson. The vote was unanimous of the Board members present.

Action Item: Rita Armstrong made a motion that the MRRA Board authorize the Executive Director to appropriate funds from the Affordable Midcoast Housing real estate closing proceeds, as recommended by the Finance Committee, which was seconded by Dan Daggett, for the following:

○ Tenant Leasehold Improvement Revolving Loan Fund (Reserve Fund):	\$500,000
○ Contribution to Capital Improvement Sinking Fund (Reserve Fund):	\$237,500
○ Contribution to 2012 MRRA Special Revenue Fund:	\$174,593
○ Contribution to 2012 Brunswick Executive Airport Budget:	\$227,400
○ Land Sales Reserve Account:	<u>\$1,235,500</u>
	<u>\$2,375,000</u>

A discussion ensued and Executive Director Steve Leveque clarified that the \$2,375,000 figure is the net sales proceeds, noting that MRRA also purchased 12 housing units from AMH. He also gave the Board an overview of the revolving loan fund, which is to allow tenants to make improvements in their leased buildings at the Brunswick Landing. Further, he explained that the Sinking Fund will be comprised of 10% of all lease/property revenue/sales for maintenance and repairs to the property, the MRRA Special Revenue Fund is to fill the budget gap because of unanticipated expenditures (such as money spent in heating hangar 5), and the Land Sale Reserve Fund are funds reserved for future use.

The vote was unanimous of the Board members present.

Committee Chair Rita Armstrong said the Committee also reviewed all February financials in detail and found them to be in order and accepted them. She noted that at the next MRRA Board meeting an initial draft of the FY2013 budget will be presented, and an updated five year financial forecast. Rita also thanked MRRA Deputy Director Jeffrey Jordan for his hard work.

Airport Committee. The Airport Committee met on February 22, 2012.

Committee Chair John Moncure said that MRRA's Aviation Services Manager, Marty McMahon, briefed the Committee on the new FAA funding formula for the Airport Improvement Program (AIP). John asked Executive Director Steve Levesque to update the Board. Steve noted that up until a few weeks ago, the FAA funded 95% of the MAP grant capital improvements, the State match was 2.5%, and the local match was 2.5%. The decision to reduce the FAA funding to 90% has forced communities to scramble for more money. The state would now have to pick up 7.5% for MRRA to maintain its 2.5% share. Consequently, under the new formula, we have to find matching funds of about \$1.9M for those same projects that was \$541,000 under the old formula. We are working with FAA and our engineers regarding reallocating our initial improvements for projects that are revenue generating and life safety projects. We have to push some things off a couple of years and focus on projects addressing life-safety issues or are revenue generating. Steve said that every airport in the country is dealing with this issue and that it is a significant concern for everyone.

Chair Moncure said that the Airport Committee also discussed the upcoming airport events: Race the Runways on April 7, Maine's Boating Expo on April 13-15, Second Annual International Brunswick Fly-In on June 2-3, and the Great State of Maine Air Show on August 24-26. The Committee also discussed bringing hangar 5 up to local code and associated costs in order to hold special events in the hangar.

Chair Moncure asked Aviation Services Manager Marty McMahon to discuss the proposed purchase of snow plow equipment for the airport. Marty said that

the proposed purchase would be under the Military Airport Program (the 2011 budget so local match is 2.5% for the equipment). Marty noted that the only bidder to our Request for Proposals came from H.P. Fairfield, and that the FAA and the State have approved the purchase. MRRA's share of the cost for the equipment is little under \$20,000. Marty said that even with the light snow we've had this winter, maintenance of the existing snow removal equipment was \$23,000. The total cost for all four pieces of snow removal equipment is \$751,000.

Steve Weems asked if anyone on a state level has ever quantified the new FAA formula (from 2.5% to 7.5%) for all state airports? Steve said that the number had not been quantified yet, but Marty is attending a meeting next week and may learn the answer.

Action Item: Don Hudson made a motion that the MRRA Board authorize the MRRA Executive Director to award and enter into a contract with H.P. Fairfield for the purchase of snow removal equipment (snow blower, plow truck, sanding truck, and front end loader), as recommended by the Airport Committee, which was seconded by Rita Armstrong. The vote was unanimous of the Board members present.

Property Committee. The Property Committee met on February 23, 2012.

Committee Chair John Moncure said that the Committee reviewed a proposed lease for Harris Management, Inc. to run the Mere Creek Golf Course. He noted that Harris operated the course last year. The Committee also discussed proposed zoning changes, which will be discussed in detail later in this Board meeting, and talked about property updates and marketing activities.

Executive Director Steve Levesque added that Harris Management, Inc. did a great job in managing Mere Creek Golf Course last year and that the executive course meets a need with a lot of retirees and young people. MRRA had great experience with Harris and are proposing a five year lease with three five-year extensions. Steve also noted that the rent was increased from \$6,000 last year to \$12,000 this year, with another increase in year 2014 to \$15,000, and then it increases based on the Consumers Price Index. John Moncure said that the golf course was in great condition and much improved since Harris took over.

Action Item: Don Hudson made a motion that the MRRA Board authorize the Executive Director to enter into a Lease Agreement with Harris Management, Inc., as recommended by the Property Committee, which was seconded by John Shattuck. The vote was unanimous of the Board members present.

Utilities, Environmental & Energy (UE&E) Committee. The UE&E Committee met on February 15, 2012.

Committee Chair Don Hudson said the former Environmental Committee has been reformulated to the UE&E Committee. At the Committee meeting, the members adopted its new mission and goals, modifying them to include utility matters. The biggest item discussed was regarding the street and parking lot lighting proposal to higher energy efficient lighting that will ultimately save MRRA a lot of money and load on the delivery system to keep those lights burning.

Action Item: Don Hudson made a motion that the MRRA Board authorize the Executive Director to enter into a lease/sublease agreement with PEMCO to replace street and parking lot lights with more efficient lighting and fixtures, as recommended by the Utility, Environmental and Energy Committee, which was seconded by Dan Daggett. The vote was unanimous of the Board members present.

Board member Dan Daggett asked about sewer and water expenses. Executive Director Steve Levesque advised that MRRA's water rates are the same as the water district's rates (we buy it from the water district and sell it to our tenants). MRRA was unsuccessful in negotiating a wholesale rate from the water district. Had MRRA been successful, we could have charged our tenants par rate and put the difference into maintaining our utility system. Steve said that the sewer rates are a different issue in that most sewer rates are based on water meter – right now it is \$5.91 for every 1,000 gallons. However, a number of years ago the former NASB entered into agreement with the sewer district that they would pay the flow meter rate for water leaving the property. The bottom line is that more wastewater is leaving than water is coming in. The inflow and infiltration (I&I) is coming into the property either through ground water, cracked pipes or from older buildings with faulty roof systems. The cost for this is 2.5 times greater than what we would pay at the water meter. MRRA staff is working with Wright Pierce to do an I&I study. The I&I cost is about \$8,000 a month that we cannot pass on to our tenants. While there is one main line coming onto Brunswick Landing, there are many lines feeding into it. We are also finding out that the Navy did not always keep good records of the water/sewer lines on the property.

Topsham EDC Amendment.

Executive Director Steve Levesque advised the Board that the approximately 14 acres at the Topsham Commerce Park identified in MSAD #75's PBC application has a leasehold encumbrance that would be transferred to a private corporation. The Department of Education has advised MSAD #75 that it does not think that it could support the transfer of the property with an encumbrance. MRRA is being asked to facilitate as a way for the School District to acquire the property without the encumbrance as follows: The school district will abandon its PBC request, MRRA will add the property to its EDC request, when MRRA receives the conveyance this summer, it will convey

the vast majority of it to the school district and a small sliver of land to Affordable Midcoast Housing (George Schott) adjacent to his housing development. MSAD #75, George Schott and the Navy are in agreement with this arrangement, plus it will not add to MRRA's EDC cost.

Action Item: Don Hudson made a motion that the MRRA Board authorize the Executive Director to request the Navy to add approximately 14 recreational acres at the Topsham Annex to MRRA's Economic Development Conveyance, and after the Navy transfers such property to MRRA, convey the approximately 14 acres to MSAD #75, and a small parcel to Affordable Midcoast Housing that abuts its existing property, which was seconded by Lois Skillings. The vote was unanimous of the Board members present.

Reuse Master Plan Map Amendment – Public Hearing.

Executive Director Steve Levesque gave an overview and directed the Board's attention to a MRRA's land use program map, which depicted the proposed Community Mixed Use area. He said staff is proposing an amendment to change approximately 27.5 acres of land from the residential land use district to community mixed use district (this does not preclude residential). The rationale is that originally all the yellow area on the map was part of the PPV (public-private venture) housing. In MRRA's sale to Affordable Midcoast Housing (AMH), MRRA is retaining some of the property outlined in the red on the map. The rest is being sold to AMH. The change will permit MRRA to sell and/or lease the property for higher value commercial and office use.

John Moncure asked if anyone from the public would like to be heard and comment, and hearing none, closed the public hearing.

Action Item: Don Hudson made a motion that the MRRA Board modify the NASB Reuse Master Plan as depicted on the Land Use Program Map (which map shall be attached to the official minutes of this meeting) and recommend to the Town of Brunswick Planning Board the following amendment to the Brunswick Zoning Ordinance, as recommended by the Property Committee, which was seconded by Rita Armstrong:

Amendment to modify a portion of the Residential Land Use Sub-District containing approximately 27.5 +/- acres by removing it and converting it to Community Mixed Use Land Sub-District.

The vote was unanimous of the Board members present. Steve noted that the Reuse Master Plan Map Amendment go before the Town of Brunswick to take action on the zoning piece.

Town of Brunswick Zoning Modifications.

Executive Director Steve Levesque said that the Town has ultimate zoning authority, but MRRA would like to make some recommendations. He stated

that there are several key buildings in the professional office district, particularly in the Seabee compound, desirable for light manufacturing and warehousing, so we would like to establish a temporary use permit to be established for light manufacturing and warehousing in that subdistrict. This gives us a little more flexibility so we can get the buildings back to adaptive use quicker by having some short term leases until the economy recovers, and it will also give us time to develop our office park.

In addition, Steve said that our Community Mixed Use District does not allow light manufacturing. We have been approached by several low intensive manufacturing businesses, such as breweries and brewing pubs and we cannot accommodate them; hence, we want to allow light manufacturing in the Community Mixed Use District.

Steve said staff also wants to add a definition to and change all sub-district zones, with the exception of Residential, to include: "Special Event Facilities." This will allow for occasional events for assembly, expositions, and exhibits of short duration and of varying size.

Action Item: Don Hudson made a motion that the MRRA Board modify the NASB Reuse Master Plan as depicted on the Land Use Program Map (which map shall be attached to the official minutes of this meeting) and recommend to the Town of Brunswick Planning Board the following amendment to the Brunswick Zoning Ordinance, as recommended by the Property Committee, which was seconded by Rita Armstrong:

Amendment to modify a portion of the Residential Land Use Sub-District containing approximately 27.5 +/- acres by removing it and converting it to Community Mixed Use Land Sub-District.

Action Item: Don Hudson made a motion that the MRRA Board authorize the MRRA Executive Director to submit an application to amend the Town of Brunswick Zoning Ordinance, as recommended by the Property Committee, which was seconded by Steve Weems, as follows:

- a. Modify the Professional Office Land Sub-district, to permit temporary uses for warehousing and storage and Industry Class 1 (light manufacturing) in the district.
- b. Change the existing Community Mixed-use Sub-district to permit Industrial Class 1 (light manufacturing) uses.
- c. Add the definition as permitted use "Special Event Facilities" to all Sub-district Zones, with the exception of the Residential Sub-district Zone.

Steve Weems asked if the Community Mixed Use designation would change throughout the Town of Brunswick or just at Brunswick Landing property. Steve indicated it would be at the Brunswick Landing Property.

The vote was unanimous of the Board members present.

MRRA Leasehold Improvement Revolving Loan Program.

Executive Director Steve Levesque said that MRRA requires its tenants to do their own leasehold fit-ups because of MRRA's limited resources; however, MRRA does perform the major structural and mechanical fit-ups. The proposed loan program would provide low cost loans to tenants to improve buildings, which also fills a financing gap that typically poses a fundamental lending challenge in the conventional lending community. The loans will fund permanent tenant leasehold improvements. The loans will require a tenant to leverage non-MRRA funds on a minimum 1:1 ratio. The fund will be capitalized by a portion of the proceeds received from the sale of the housing land to Affordable Midcoast Housing. The loan program doesn't allow for proceeds used to fund personal (equipment) tenant property or business operations. The loan shall not exceed \$50,000 for a term of not more than five years.

Action Item: Don Hudson made a motion that the MRRA Board authorize the MRRA Executive Director to establish and implement the MRRA Leasehold Improvement Revolving Loan Program, as recommended by the Executive Committee, which was seconded by Steve Weems. Chair Moncure said the loan program was a good incentive to have small business come to the property. Steve Weems added that this is the kind of money that small fledgling business cannot find because they have no collateral.

The vote was unanimous of the Board members present.

Public Comment: Carol Warren, who is active on the Restoration Advisory Board (RAB), talked about the munitions program. The Navy has done a lot of work with consultants determining the location of munitions. The RAB wants to be sure there are fences around the quarry near Route 123 and around site 12, the explosive ordnance detonation pit near weapons compound. Steve Levesque said that MRRA will likely find stuff that was not documented because these facilities have been in use for 65 years and these things will have to be investigated.

Executive Session: At 5:30 p.m. Don Hudson made a motion to go into executive session to discuss property matters pursuant to 1 MRSA Section 405(6)(C), which was seconded by Rita Armstrong. The vote was unanimous of the Board members present. At 6:00 p.m. Don Hudson made a motion to adjourn from the Executive Session and resume the Board meeting.

Action Item: Don Hudson made a motion that the MRRA Board authorize the Executive Director to negotiate a Purchase and Sale Agreement with Car Harbor LLC, for a purchase price the greater of \$46,000 or fair market appraisal, as recommended by the Property Committee, which was seconded by Rita Armstrong. The vote was unanimous of the Board members present.

Adjournment: A motion was made by Don Hudson at 6:15 p.m. to adjourn from the Board meeting, which was seconded by John Shattuck. The vote was unanimous of the Board members present.

Steve Weems, Secretary

ATTENDEES OF 3-20-12 MRRA MEETING

Name	Company/Organization/Residency
Bill Whitten	Cumberland County
Steve Daniels	Central Maine Power
Evan McDougal	Hoyle Tanner & Associates
Brian Whitney	Senator Snowe's Office
Alec Porteous	Senator Collins' Office
Mike Dunn	MacDougal Page
Don Spann	RE/Max Riverside
Denise Clavette	Town of Brunswick