

Midcoast Regional Redevelopment Authority

Request for Proposals

Airport Herbicide Application Services

Proposal Due Date: Friday, July 21st, 2017

The Midcoast Regional Redevelopment Authority (MRRA) is seeking proposals from qualified individuals and firms to provide herbicide application services on Brunswick Executive Airport.

Introduction

The Midcoast Regional Redevelopment Authority (MRRA) is a public municipal corporation and an instrumentality of the State of Maine. The mission of the MRRA is to implement the Reuse Master Plans for the former Naval Air Station Brunswick (NASBMRRRA is the sponsor of the Brunswick Executive Airport (BXM).

Requested Services

MRRA is requesting quotes for airport herbicide application services. Selected vendor will apply herbicide on all paved aircraft movement areas on BXM as requested by the airport manager. All products used must be effective and environmentally friendly.

Proposal Requirement

Please prepare a letter or proposal that responds to the following requirements:

Herbicide Application

The Vendor apply herbicide to aircraft movement areas on the airport as directed by the Airport Manager.

Logistics

The Vendor shall:

- ❑ Complete herbicide application in the areas designated by the airport manager within 10 business days of notification.
- ❑ All vendor employees required to drive on the airport must complete BXM airport driver training program prior to start of work.
- ❑ Vendor will be escorted by an airport employee during all operations within the aircraft movement areas (active runways and taxiways).
- ❑ Vendor will ensure that all products used on the airport are effective and environmentally friendly.
- ❑ Vendor will provide a written statement of guarantee and will promptly reapply herbicide in areas where treatment has been ineffective.

Financial

The Vendor shall provide:

- ❑ Cost for providing above services, including a price breakdown by treatment area (Runway 1R/19L, Runway 1L/19R, Taxiways, South Ramp, and North Ramp.)
- ❑ Proof of financial solvency. MRRA shall receive a copy of an insurance binder describing the company's insurance limits and coverage, and willingness to name MRRA and Brunswick Executive Airport as an additional insured.

Related Services

The Vendor shall provide MRRA with:

- ❑ A list of details on any other services the Vendor will provide if the awarded the bid.
- ❑ Prices for any available optional services.
- ❑ Details on the length of time the Vendor will require to apply herbicide to each treatment area.
- ❑ A description of the utility and servicing requirements needed by the Vendor.
- ❑ A description of the Vendor's Safety and Public Health programs.

References

The Vendor shall provide the following in the response:

- ❑ Proof of a successful “track record” in providing large-scale vegetation management services.
- ❑ Two (2) references based on your performance of vegetation management as described above.
- ❑ A list of related work performed by the firm in the past five years.

Permits

The Vendor is responsible for obtaining all necessary permits and notices as follows:

- ❑ The Vendor will, at its own expense, obtain all necessary permits, give all notices, pay all license fees, and comply with all laws, rules, ordinances, and regulations applicable to the service or business contracted under this contract.
- ❑ The burden of determining the applicability of licensing requirements, laws, ordinances, and regulations for the Vendor and his employees rests with the Vendor.

Selection Criteria

MRRA will review submissions and may or may not hold interviews. MRRA is not bound by the “lowest bid” proposal, but may accept the proposal that is considered the best value for MRRA. MRRA will negotiate terms for a contract to complete the tasks with the Vendor that best meets its needs. If a satisfactory agreement cannot be reached, negotiations with that firm will be suspended and negotiations opened with a second firm.

The following criteria will be used to evaluate proposals:

1. Qualifications and experience of the Vendor.
2. Determination that Vendor possesses adequate and high-quality resources to meet the proposal requirements.
3. Quality of performance history.
4. Overall cost and value of services provided to MRRA.

Proposal Due Date.

Please submit **on or before Friday, July 21st, 2017, at 4:00 p.m.** an original proposal and one (1) copy to:

Marty McMahon, Aviation Services Manager
Midcoast Regional Redevelopment Authority
15 Terminal Road, Suite 200
Brunswick, Maine 04011

MRRA reserves the right to accept or reject any or all proposals, parts thereof, and to further make modifications as it deems in the best interest of MRRA. It also reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained within this request for proposals.

The successful Vendor shall agree to defend, indemnify, and hold MRRA harmless from and against any and all such claims whatsoever arising out of or occurring during the performance of these services and occasioned directly or indirectly by its error or omission, negligence or fault. Prior to entering a contract, the successful Vendor shall provide evidence satisfactory to MRRA of both Professional and Public Liability insurance in an amount not less than \$1,000,000 and a certificate of Worker's Compensation insurance.

MRRA also reserves the right to waive or disregard any informality, irregularity, or deficiency in any proposal received and to reject any or all proposals received for whatever reason it deems appropriate.

Communications in Reference to this RFP

Any communication in reference to this RFP should be made in writing or e-mail and directed to:

Marty McMahon, Aviation Services Manager
Midcoast Regional Redevelopment Authority
15 Terminal Road, Suite 200
Brunswick, Maine 04011

Telephone: (207) 798-6512
Fax (207) 798-6510
E-mail martym@mrra.us